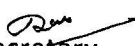


ACADEMIC CALENDER IN RESPECT OF GOVT & PVT. POLYTECHNICS FOR THE ACADEMIC SESSION 2023-2024 FOR ODD SEMESTER (1st & 3rd Semester)

Sr. No.	Activities	1 st & 3 rd Semesters
1.	Preparation and Uploading of Lesson Plans (Teacher wise) on Institute web site duly checked/ approved by HOD/ Principal.	07.08.2023 to 09.08.2023
2.	Commencement of Semester classes	10.08.2023
3.	Orientation Programme for freshers only.	11.08.2023 to 19.08.2023
4.	Submission of Online Registration Forms.	Within one month from the last date of counseling.
5.	Academic interaction of Principal with HODs Faculty members and students	First week of every month
6.	Review/Compliance of lesson plan by HOD/Principal	4 th week of every month
7.	Technical Seminars/ group discussion debate/declamation /quiz contest etc.	At least one activity per month
8.	Display of Monthly attendance on notice board and institute website	On or before 05.09.2023
9.	1 st Class Test	4 th week of September 2023
10.	Display of monthly attendance on notice board and institute website.	On or before 05.10.2023
11.	2 nd Class Test	4 th week of October 2023
12.	Parent Teacher Meeting (Online/Offline)	4 th week of October 2023
13.	Last date for submission of online exam forms by all students through web based module of HPTSB.	25.10.2023
14.	Submission of hard copy of Exam forms by all the institutions in the HP Takniki Shiksha Board Office.	Within 7 days of last date of online submission of exam form without late fee.
15.	Display of Mid Semester internal assessment marks on notice board & on institute website	30.10.2023
16.	Display of monthly attendance on notice board and institute website.	On or before 06.11.2023
17.	House Test (Centralized)	2 nd Week of November 2023
18.	End of Semester Classes	04.12.2023
19.	Visit of Rationalisation Committee and submission of report thereof	Rationalisation before end of semester classes
20.	Display of Final attendance & internal Assessment by H.O.D. on the notice board and institute website as PDF file	07.12.2023
21.	Last date for making appeal to Principal regarding condonation of attendance of the students	08.12.2023
22.	Display of detained students list	11.12.2023
23.	Commencement of practical Examination	13.12.2023
24.	Commencement of theory Examination	19.12.2023
25.	Spot Evaluation	4 th week of January, 2024
26.	Declaration of Semester Results	3 rd week of February, 2024


 Secretary
 H.P. Takniki Shiksha
 Board, Dharamshala, H.P.

ACADEMIC CALENDER IN RESPECT OF GOVT & PVT. POLYTECHNICS FOR THE ACADEMIC SESSION 2023-2024 FOR ODD SEMESTER (5th Semester)

Sr. No.	Activities	5 th Semester
1.	Preparation and Uploading of Lesson Plans (Teacher wise) on Institute web site duly checked/ approved by HOD/ Principal.	10.08.2023 to 14.08.2023
2.	Commencement of Semester classes	16.08.2023
3.	Academic interaction of Principal with HODs Faculty members and students	First week of every month
4.	Review/Compliance of lesson plan by HOD/Principal	4 th week of every month
5.	Technical Seminars/ group discussion debate/declamation /quiz contest etc.	At least one activity per month
6.	Display of Monthly attendance on notice board and institute website	On or before 05.09.2023
7.	1 st Class Test	4 th week of September 2023
8.	Display of monthly attendance on notice board and institute website.	On or before 05.10.2023
9.	2 nd Class Test	4 th week of October 2023
10.	Parent Teacher Meeting (Online/Offline)	4 th week of October 2023
11.	Last date for submission of online exam forms by all students through web based module of HPTSB.	25.10.2023
12.	Submission of hard copy of Exam forms by all the institutions in the HP Takniki Shiksha Board Office.	Within 7 days of last date of online submission of exam form without late fee.
13.	Display of Mid Semester internal assessment marks on notice board & on institute website	30.10.2023
14.	Display of monthly attendance on notice board and institute website.	On or before 06.11.2023
15.	House Test (Centralized)	2 nd Week of November 2023
16.	Display of monthly attendance on notice board and institute website.	On or before 05.12.2023
17.	End of Semester Classes	07.12.2023
18.	Visit of Rationalisation Committee and submission of report thereof	Rationalisation before end of semester classes
19.	Display of Final attendance & internal Assessment by H.O.D. on the notice board and institute website as PDF file	11.12.2023
20.	Last date for making appeal to Principal regarding condonation of attendance of the students	12.12.2023
21.	Display of detained students list	14.12.2023
22.	Commencement of practical Examination	15.12.2023
23.	Commencement of theory Examination	22.12.2023
24.	Spot Evaluation	4 th week of January, 2024
25.	Declaration of Semester Results	3 rd week of February, 2024

Note: - Four (4) weeks Industrial Training of 4th Semester Diploma Engineering Students will be carried out w.e.f. 17.07.2023 to 14.08.2023.


Secretary

H.P. Takniki Shiksha
Board, Dharamshala, H.P.